



**MotorTrade Solutions**  
MOTOR TRADE MADE EASY



**Instruction to your Bank or Building Society to pay by Direct Debit**

Please fill in the whole form using a ball point pen and send it to:

**Motor Trade Solutions Ltd**  
4<sup>th</sup> Floor, Emerald House,  
15 Lansdowne Road,  
Croydon, Surrey, CR0 2BX

Service User Number

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Name(s) of Account Holder(s)


Reference Number (for use by Motor Trade Solutions ONLY)

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**Instruction to your Bank or Building Society**

Please pay Motor Trade Solutions Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Motor Trade Solutions Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Account Number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Signature - Account Holder(s)

X

X

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account



This guarantee should be detached and retained by the Payer

**The Direct Debit Guarantee**



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by you own Bank or Building Society
- If the amounts to be paid or the payment dates change Motor Trade Solutions Ltd will notify you 10 working days in advance of you account being debited or as otherwise agreed.
- If an error is made by Motor Trade Solutions Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.